

Relocating to ETH Zurich Information for dissertation supervisors currently supervising doctoral students

The legal basis for admission to doctoral studies at ETH is specified in the **Ordinance on Doctoral Studies ETH Zurich** of 1 July 2008 and the **Rector's Implementation Provisions for the Doctorate Ordinance** of 1 September 2008.

1. Doctoral students staying for a temporary period at ETH Zurich

Purpose:

Temporary research stay/study period at ETH. Doctoral students remain matriculated at their home university where they also conclude their doctoral studies.

Policy at ETH:

These doctoral students are granted the status of an "academic guest". They cannot be matriculated as doctoral students at ETH Zurich.

Important:

The students concerned must be declared as "academic guests" at the Canton of Zurich Migration Office **before** they enter Switzerland. It is therefore essential to inform ETH Zurich Human Resources as soon as possible, otherwise the Migration Office will not issue the residence permit.

2. Doctoral students relocating to ETH Zurich

Purpose:

Conduct and conclude doctoral studies at ETH Zurich.

Policy at ETH:

All candidates must hold a third-level Master's or similar degree to be admitted to doctoral studies at ETH Zurich.

Procedure:

Submit a full registration package for doctoral studies to the Doctoral Administration Office. See http://www.rektorat.ethz.ch/doctorate/application/application_form_doc.pdf. Only one reference letter is required for doctoral students whose supervisors are relocating to ETH Zurich.

Important:

Students who commenced doctoral studies at a foreign university directly after their Bachelor's degree, or are in a fast-track programme, are not admitted to doctoral studies at ETH, or have to take a substantial number of qualifying exams. Such candidates are recommended to complete their doctoral studies at their home university. Please address any queries to the Doctoral Administration Office.

Each application for doctoral studies is individually assessed and the department concerned is contacted to decide on the admission requirements. If the basic requirements for doctoral studies at ETH Zurich are not fulfilled, the candidates concerned must take qualifying exams. Please address any queries to the Doctoral Administration Office.

3. Work contracts and entry formalities

ETH Zurich Human Resources and the ETH institute employing the doctoral student process the work contract and the entry formalities.

For further information please contact the Doctoral Administration Office.

Address: Doctoral Administration Office
 Raemistrasse 101, HG F
 8092 Zurich

Phone +41 44 632 39 60

Fax +41 44 632 12 26

e-mail doktorat@ethz.ch